

BAY COUNTY BOARD OF COMMISSIONERS

AGENDA

TUESDAY, SEPTEMBER 17, 2024

4:00 P.M.

COMMISSION CHAMBERS, FOURTH FLOOR, BAY COUNTY BUILDING

PAGE NO.

- I. CALL TO ORDER (CHAIRMAN BEGICK)**
- II. ROLL CALL**
- III. INVOCATION**
- IV. PLEDGE OF ALLEGIANCE**
- 32-48 **V. MINUTES (8/20/24; 9/3/24)**
- VI. AGENDA APPROVAL**
- VII. CITIZEN INPUT**
- VIII. PETITIONS AND COMMUNICATIONS**
 - A. (4:00 P.M.) Service Recognition Award Presented to Tony Smith, Michelle Karbowski, Tina Hildinger, and Briana Linder from Bay County 9-1-1 Central Dispatch (Receive)**
 - 1-3 **B. Bay-Arenac Behavioral Health (BABH) – Letter Re: FY24 Medicaid Revenue (Receive)**
- IX. REPORTS/RESOLUTIONS OF COMMITTEES**
 - A. COMMITTEE OF THE WHOLE – SEPTEMBER 3, 2024 (Tim Banaszak, Chair; Kaysey L. Radtke, Vice Chair)**
 - 4 **1. No. 2024-145 - Law Enforcement Information Network (LEIN) Memorandum of Agreement (MOA) with Michigan State Police (Prosecutor)**
 - 5 **2. No. 2024-146 - Uninterruptable Power Supply Sealed Bid Release (9-1-1 Central Dispatch)**
 - 6 **3. No. 2024-147 - Working Agreement with Legal Services of Eastern Michigan 2024-2025 (Department on Aging)**

- 7 4. No. 2024-148 - Williams Twp, Kawkawlin Twp, & Hampton Twp – 2025 Site Agreements (Department on Aging)
- 8 5. No. 2024-149 - Civic Arena Fee Schedule (Recreation & Facilities)
- 9 6. No. 2024-150 - Midland County Livestock Emergency Response Trailer Mutual Aid Agreement (Administrative Services/Animal Services)
- 10 7. No. 2024-151 – Payables (Finance)

B. COMMITTEE OF THE WHOLE – SEPTEMBER 10, 2024 (Tim Banaszak, Chair; Kaysey L. Radtke, Vice Chair)

- 11-12 1. No. 2024-152 - L-4029 2024 Tax Rate Request (Equalization)
- 13 2. No. 2024-153 - Date Requests for 2025 (Fair Board)
- 14 3. No. 2024-154 - Lease Agreement with Mid-Michigan Hockey Development Program (MMDHP) (Recreation & Facilities)
- 15 4. No. 2024-155 - Waiver of Ordinance Amendment Process – Bay County Ordinance No. 28, Budget Stabilization Fund (Finance)
- 16 5. No. 2024-156 - Amendment to Ordinance No. 28 – Budget Stabilization (Finance)
- 17 6. No. 2024-157 - Review/Adjustment - Budget Stabilization, FY Ending December 31, 2023 (Finance)
- 18 7. No. 2024-158 - Animal Control Construction Short-Term Financing (Finance)
- 19 8. No. 2024-159 - Land Bank Demolition and Excavation Project Short-Term Financing (Finance)
- 20-21 9. No. 2024-160 - Agreement with Law Enforcement Agencies Multi-Factor Authorization (Finance/Information Systems)
- 22 10. No. 2024-161 - Agreement with Vertiv & Purchase of Cooling System from CDW-G (Finance/Information Systems)
- 23-27 11. No. 2024-162 - Acceptable Use Policy (Finance/Information Systems)

C. BOARD OF COMMISSIONERS (Vaughn J. Begick, Chair; Thomas M. Herek, Vice Chair)

- 28-31 1. No. 2024-163 - Reports of County Executive – July

X. REPORTS OF COUNTY OFFICIALS/DEPARTMENTS

A. County Executive

XI. COMMISSIONER COMMENTS

XII. UNFINISHED BUSINESS

XIII. NEW BUSINESS

XIV. PUBLIC INPUT

XV. MISCELLANEOUS

XVI. ANNOUNCEMENTS

A. 2024 APPOINTMENTS

1. October

- a. Land Bank Authority (one, 3-year term expiring: T.Hickner)**
- b. Bay County Department of Human Services (one, At-Large, 3-year term: R.Aumock - Governor's Appointment)**

2. December

- a. Bay County Veteran's Affair Committee (one, 4-year term: T. Eckstein)**
- b. Department on Aging Advisory Committee (four, 2- year terms expiring: Districts 2,4, & 6 and one at-large)**

XVII. CLOSED SESSION

XVIII. RECESS/ADJOURNMENT

PLEASE NOTE THE CHANGE: THE BOARD CHAIR HAS REQUESTED THAT ANY ELECTED OFFICIAL DEPARTMENT/DIVISION HEAD PLACING AN ITEM ON THE AGENDA BE PRESENT OR HAVE A REPRESENTATIVE PRESENT TO SPEAK TO THEIR REQUEST AND ANSWER ANY QUESTIONS POSED BY COMMITTEE MEMBERS. ATTENDING THE FULL BOARD MEETING IS UNNECESSARY IF THE REQUEST IS APPROVED UNANIMOUSLY AT THE COMMITTEE MEETING UNLESS OTHERWISE DIRECTED.

If any participants plan to be present via Zoom, please contact Nick Paige prior to the meeting (paigen@baycountymi.gov).

Join Zoom Meeting

<https://us02web.zoom.us/j/81694266170>

Meeting ID: 816 9426 6170

Passcode: 547697

One tap mobile

+13126266799,,81694266170#,,,,*547697# US (Chicago)

+19292056099,,81694266170#,,,,*547697# US (New York)

The County of Bay will provide necessary and reasonable auxiliary aids and services such as signers for the hearing impaired and audio tapes of printed materials to individuals with disabilities upon 10 days' notice to the County of Bay. Individuals with disabilities requiring auxiliary aids or services should contact the County of Bay by writing or calling:

Amber Davis-Johnson, ADA Coordinator
Corporation Counsel
515 Center Avenue
Fourth Floor, Bay County Building
Bay City, MI 48708
989-895-4131



BEHAVIORAL HEALTH

Chief Executive Officer
Christopher Pinter

Board of Directors
Richard Byrne, Chair
Robert Pawlak, Vice Chair
Patrick McFarland, Treasurer
Christopher Girard, Secretary
Tim Banaszak
Patrick Conley
Jerome Crete
Sally Mrozinski
Kathy Niemiec
Carole O'Brien
Marie (Toni) Reese
Pamela Schumacher

Board Administration
Behavioral Health Center
201 Mulholland
Bay City, MI 48708
800-448-5498 Access Center
989-895-2300 Business

Arenac Center
PO Box 1188
1000 W. Cedar
Standish, MI 48658

North Bay
1961 E. Parish Road
Kawkawlin, MI 48631

William B. Cammin Clinic
1010 N. Madison
Bay City, MI 48708

Wirt Building
909 Washington Ave.
Bay City, MI 48708

www.babha.org

September 6, 2024

Honorable Governor Gretchen Whitmer
P.O. Box 30013
Lansing, Michigan 48909

Dear Governor Whitmer:

The purpose of this correspondence is to request your assistance in resolving significant Medicaid revenue and expense gaps in the current 2024 fiscal year that threaten to overwhelm many of the public community mental health services programs (CMHSPs) and Pre-paid Inpatient Health Plan (PIHPs) regions in Michigan.

Bay-Arenac Behavioral Health Authority (BABHA) is the CMHSP providing services to nearly 5,000 residents a year from Bay and Arenac Counties. The priority populations for these services are persons with serious mental illness, intellectual/developmental disabilities (including autism), substance use disorders, and children with severe emotional disturbances. BABHA is part of the Mid-State Health Network (MSHN) region comprising 12 CMHSPs and 21 counties.

The Community Mental Health Association of Michigan (CMHAM) is reporting, for the first time since the Michigan Department of Health and Human Services (MDHHS) implemented the CMHSP/PIHP managed care program in 1999, at least 6 of the 10 regions are forecasted to experience an aggregate Medicaid deficit of nearly \$90 Million in fiscal year 2024.

This will require extensive use of PIHP internal service funds to close these deficits and are likely to require significant reductions in specialty services in fiscal year 2025 and beyond. **These systemic deficits are primarily related to a combination of three factors: Medicaid enrollment changes, service utilization, and the medical inflation index.**

Medicaid Enrollment Changes

During the COVID-19 public health emergency, Medicaid re-enrollment/redetermination within Michigan was frozen – resulting in an increase in Medicaid recipients throughout the state. This temporarily produced surplus funds at several PIHPs and gave a false impression of financial stability in the annual rate setting process. However, as the pandemic ended, the annual re-enrollment and redetermination process was reinstated, and the three-year backlog resulted in over 700,000 Michiganders losing their Medicaid coverage. Unfortunately, the Medicaid rates have consistently been based on more optimistic enrollment projections contributing to the significant gaps in revenues received.

This was also exacerbated by errors in the redetermination process itself that transitioned some beneficiaries from the traditional “Disabled, Aged, and Blind” eligibility to other groups such as “Plan First”, with significantly lesser associated revenue and covered benefits. Although these beneficiaries remained eligible for CMHSP services, even a temporary loss or change in Medicaid coverage in the last year can have a significant impact on revenues received by the PIHPs during this transition.

Service Utilization

As the overall number of Medicaid beneficiaries and the associated revenue to Michigan’s public system dropped in the last year, the demand for Medicaid mental health services and costs of those services continued to increase. This is due to the fact that the vast majority of persons that receive CMHSP services retain Medicaid coverage due to the severe and long-term nature of their disabilities.

BABHA has experienced a considerable increase in behavioral health service demand and expenses between FY2022 and FY2024. These increases have primarily been related to inpatient community hospitalization, community living support (CLS) services for adults, and CLS services specific to autism services. **For example, the number of inpatient hospital admissions increased 23%, the number of persons receiving CLS for adults increased 11%, and the number of children entering CLS autism services increased 28%.**

This translated into increases in Medicaid expenses during this same FY2022 – FY2024 period for community hospital services from \$4.8 Million to projected \$7.1 Million (+48%); CLS services for adults from \$7.1 Million to \$8.7 Million (+22%); and CLS autism-related services from \$7.3 Million to \$10.4 Million (+42%). It should also be noted that inpatient utilization for children has been compounded by the limited availability of state inpatient beds during the replacement of Hawthorne Center.

Medical Inflation index

The third factor impacting Medicaid expenses has been the significant cost increases in the health care market over the past three years producing higher labor, supply chain, and service expenses. **For example, BABHA Medicaid revenue between FY2021 and FY2024 increased approximately 6% (+\$3.6 Million).** However, the cumulative percent change in Consumer Price Index for All Urban Consumers (CPI-U) for medical care during the same FY2021 to FY2024 period was nearly 17% according to the Peterson/Kaiser Family Foundation Health System Tracker, 8-2-24. The actual overall expense increase for BABHA during this period was approximately 22% (+\$13 Million) with the majority of those being external claims.

In summary, the core of the issue is that the Medicaid rate setting processes used in the past few years did not adequately account for the impact of Medicaid enrollment changes, post-COVID service utilization rebound, and the unusually high inflationary pressures on projected revenues and expenses necessary to sustain a long-term care specialty program. This was compounded by atypical fiscal year 2021 and 2022 utilization data that may have masked emerging service trends.

It is recommended that MDHHS consider necessary actions to retroactively increase the current year 2024 Medicaid rates to be more reflective of actual PIHP and CMHSP service and expense trends. This may be accomplished by utilizing existing unspent Medicaid funds already in the 2024 Appropriation Act and would not require additional legislative action. A retroactive rate adjustment would permit the PIHPs to offset their projected fiscal year 2024 deficits and avoid the use of Medicaid internal service funds.

In addition, MDHHS should give serious consideration to reviewing the fiscal year 2025 prospective rates in order to prevent a similar revenue to expense trend next year. The continued uncertainty in Medicaid financing since the pandemic makes it very difficult for PIHPs and CMHSPs to adequately plan, evaluate, and respond to emerging community demand. It should also be noted that revenues distributed to the PIHPs retain their public identity and may only be used for legitimate Medicaid expenses. Any unspent or surplus funds beyond the existing shared risk contract are required to be returned to MDHHS. The risk to the state is small when compared to the risk of CMHSP beneficiaries and families in our communities not receiving medically necessary mental health services.

Thank you again for your consideration regarding these important matters. If we can ever be of any assistance, please feel free to contact BABHA anytime at (989) 895-2348.

Sincerely,



Christopher Pinter
Chief Executive Officer

cc: MDHHS Director Elizabeth Hertel
Senator Kristen McDonald-Rivet
Senator Michelle Hoitenga
Representative Timoth Beson
Representative Mike Hoadley
MDHHS Meghan Groen
Bay County Board of Commissioners
Arenac County Board of Commissioners

BAY COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 17, 2024

RESOLUTION

BY: COMMITTEE OF THE WHOLE (9/3/24)

WHEREAS, The Bay County Prosecutor's Office is requesting approval of the Law Enforcement Information Network (LEIN) Memorandum of Agreement between the Michigan State Police and Bay County Prosecuting Attorney; and

WHEREAS, This Agreement would allow the Prosecutor's Office to review LEIN for charging, plea bargaining, and sentencing purposes; and

WHEREAS, There will be no financial impact on the Prosecutor's Office budget; Therefore, Be It RESOLVED That the Bay County Board of Commissioners approves the Law Enforcement Information Network (LEIN) Memorandum of Agreement between the Michigan State Police and Bay County Prosecuting Attorney and authorizes the Bay County Prosecuting Attorney to execute said Agreement on behalf of the Bay County Prosecutors Office; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute required documents on behalf of Bay County following Corporation Counsel review and approval; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

TIM BANASZAK, CHAIR AND COMMITTEE

Prosecutor - Law Enforcement Information Network (LEIN) MOA - Michigan State Police

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				COLLEEN M. MAILLETTE				JAYME A. JOHNSON			
TIM BANASZAK				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

VOTE TOTALS:

ROLL CALL: YEAS ___ NAYS ___ EXCUSED ___

VOICE: YEAS ___ NAYS ___ EXCUSED ___

DISPOSITION: ADOPTED ___ DEFEATED ___ WITHDRAWN ___

AMENDED ___ CORRECTED ___ REFERRED ___ NO ACTION TAKEN ___

BAY COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 17, 2024

RESOLUTION

- BY:** COMMITTEE OF THE WHOLE (9/3/24)
- WHEREAS,** Bay County 9-1-1 Central Dispatch’s current Liebert Uninterruptible Power Supply (UPS) system installed in the radio room of central dispatch plays a crucial role in providing emergency power during power transfers for critical systems at 9-1-1, including the phone servers and dispatch machines; and
- WHEREAS,** This system serves as the bridge between a power outage and the generator by facilitating a smooth transition from the generator back to shore power; and
- WHEREAS,** Due to the system's age and approaching end of life, 9-1-1 Central Dispatch has budgeted for its replacement; and
- WHEREAS,** The new UPS system will be the final component in a comprehensive overhaul of the emergency power network for central dispatch. This network includes a new natural gas generator which is already installed and the anticipated installation of a diesel generator; and
- WHEREAS,** The estimated cost is currently unknown due to fluctuating economic variables. However, funds have been specifically allocated within the 9-1-1 Fund Balance for the replacement; Therefore, Be It
- RESOLVED** That the Bay County Board of Commissioners authorizes the Bay County Purchasing Department to release a competitive sealed bid for the purchase, installation, and connection of an Uninterruptible Power Supply (UPS) with funding to be sourced from the 9-1-1 Millage Fund; Be It Further
- RESOLVED** That the Chairman of the Board is authorized to execute required documents on behalf of Bay County (9-1-1 Central Dispatch) following Corporation Counsel review and approval; Be It Finally
- RESOLVED** That related budget adjustments, if required, are approved.

TIM BANASZAK, CHAIR
AND COMMITTEE

Central Dispatch 911 - Uninterruptable Power Supply Sealed Bid Release

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				COLLEEN M. MAILLETTE				JAYME A. JOHNSON			
TIM BANASZAK				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

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ROLL CALL: YEAS ___ NAYS ___ EXCUSED ___

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AMENDED ___ CORRECTED ___ REFERRED ___ NO ACTION TAKEN ___

BAY COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 17, 2024

RESOLUTION

BY: COMMITTEE OF THE WHOLE (9/3/24)

WHEREAS, In the past, the Bay County Department on Aging has made referrals to the Legal Services of Eastern Michigan to assist those sixty-year and better Bay County residents with legal needs; and

WHEREAS, It is requested that a Working Agreement be approved to continue developing and maintaining the working relationship between the Bay County Department on Aging and Legal Services of Eastern Michigan and to provide services that are appropriate and desirable for the clients that both parties serve; and

WHEREAS, There is no financial cost to Bay County or Bay County Department on Aging; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Working Agreement between Legal Services of Eastern Michigan and Bay County (Department on Aging) and authorizes the Chairman of the Board to execute the Agreement on behalf of Bay County following Corporation Counsel review and approval; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

TIM BANASZAK, CHAIR
AND COMMITTEE

DOA – Working Agreement with Legal Services of Eastern Michigan 2024-2025

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				COLLEEN M. MAILLETTE				JAYME A. JOHNSON			
TIM BANASZAK				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

VOTE TOTALS:

ROLL CALL: YEAS___ NAYS___ EXCUSED___

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DISPOSITION: ADOPTED___ DEFEATED___ WITHDRAWN___

AMENDED___ CORRECTED___ REFERRED___ NO ACTION TAKEN___

BAY COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 17, 2024

RESOLUTION

- BY: COMMITTEE OF THE WHOLE (9/3/24)
- WHEREAS, The Activity Center Site Agreements between Bay County Department on Aging and Williams Township, Kawkawlin Township and Hampton Township expire on December 31, 2024; and
- WHEREAS, The Department on Aging Director is requesting renewal of the Agreements to cover the period of January 1, 2025, through December 31, 2025; and
- WHEREAS, All utility expenses are included in the 2025 Department on Aging budget; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners approves the Site Agreements with Williams Township, Kawkawlin Township and Hampton Township for a one (1) year period (January 1, 2025, through December 31, 2025); Be It Further
- RESOLVED The Chairman of the Board is authorized to execute the one (1) year Site Agreements with Williams Township, Kawkawlin Township and Hampton Township on behalf of Bay County (Department on Aging) following Corporation Counsel review and approval; Be It Finally
- RESOLVED That related budget adjustments pertaining to the Site Agreements, if required, are approved.

TIM BANASZAK, CHAIR
AND COMMITTEE

DOA – Williams Twp, Kawkawlin Twp, & Hampton Twp – 2025

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				COLLEEN M. MAILLETTE				JAYME A. JOHNSON			
TIM BANASZAK				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

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BAY COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 17, 2024

RESOLUTION

BY: COMMITTEE OF THE WHOLE (9/3/24)
 WHEREAS, The Bay County Civic Arena programming calendar coincides with the hockey year, running from September 1 to August 31; and
 WHEREAS, Due to this, it makes the most sense to change fees at the beginning of this programming year instead of the calendar year through the budget; and
 WHEREAS, It is recommended that the fee schedule be changed as follows, effective immediately:

1. Dry Floor Rental - \$2,575 (increase of \$75)
2. Cement Floor Rental - \$800 (increase of \$20)
3. Birthday Party Package 1 - \$200 (increase of \$25)
4. Birthday Party Package 2 - \$285 (increase of \$25)
5. Per Person fee for a larger than 20-person party - \$15 (increase of \$5)
6. Learn to Play Day Camp - \$125 (increase of \$25)
7. Summer Skating Pass -\$40 (increase of \$5)
 Note: This is not the free summer skating pass for K-7th graders
8. Skate Sharpening - \$7 (increase of \$1)

RESOLVED That Bay County Board of Commissioners approves the 2024-2025 Bay County Civic Arena Fee Schedule, as outlined above, effective immediately; Be It Further
 RESOLVED That related budget adjustments, if required, are approved.

TIM BANASZAK, CHAIR
 AND COMMITTEE

Recreation & Facilities/Civic Arena – 2024-2025 Fee Schedule

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				COLLEEN M. MAILLETTE				JAYME A. JOHNSON			
TIM BANASZAK				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

VOTE TOTALS:

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AMENDED ___ CORRECTED ___ REFERRED ___ NO ACTION TAKEN ___

BAY COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 17, 2024

RESOLUTION

- BY: COMMITTEE OF THE WHOLE (9/3/24)
- WHEREAS, The Bay County Administrative Services Director requests that Bay County enter into an Agreement on behalf of Bay County Animal Services with Midland County and surrounding counties for use of the new emergency response livestock trailer to aid in a livestock-related emergency in Bay County; and
- WHEREAS, Due to the lack of resources in the livestock field, this emergency trailer can help all counties in Mid-Michigan in case of an accident; and
- WHEREAS, No General Fund dollars are requested at this time. However, as part of this Agreement, the county receiving the mutual aid will replace any damaged equipment or supplies that are utilized and need to be replenished from providing the aid; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners approves the Agreement between Bay County (Animal Services) and Midland County for the use of Midland County’s livestock emergency response trailer; Be It Further
- RESOLVED That if, in the event of a livestock emergency, any equipment that is damaged or supplies that are utilized and need to be replenished while providing mutual aid, budget adjustments from the Animal Service Adoption Millage Fund will not exceed \$5,000 unless approved by the Board of Commissioners; Be It Further
- RESOLVED That the Chairman of the Board is authorized to execute any documents related to the Agreement on behalf of Bay County following Corporation Counsel review and approval; Be it Finally
- RESOLVED That related budget adjustments, if required, are approved.

TIM BANASZAK, CHAIR
AND COMMITTEE

Animal Services - Midland County Livestock Emergency Response Trailer Mutual Aid Agreement

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				COLLEEN M. MAILLETTE				JAYME A. JOHNSON			
TIM BANASZAK				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

VOTE TOTALS:

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BAY COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 17, 2024

RESOLUTION

BY: COMMITTEE OF THE WHOLE (9/3/24)

RESOLVED That the Bay County Board of Commissioners hereby approves the claims against the County as follows:

ACCOUNTS PAYABLE:

8/7/2024	\$556,903.28
8/14/2024	\$561,167.37
8/21/2024	\$393,128.60
8/28/2024	\$570,820.49

TIM BANASZAK, CHAIR
AND COMMITTEE

Payables

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				COLLEEN M. MAILLETTE				JAYME A. JOHNSON			
TIM BANASZAK				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

VOTE TOTALS:

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BAY COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 17, 2024

RESOLUTION

BY: COMMITTEE OF THE WHOLE (9/10/24)

WHEREAS, The 2024 Tax Rate Request (L-4029) is a state required form completed to certify that the tax rates (millages) have been reduced, if necessary, to comply with the state constitution; and

WHEREAS, Columns 6 and 8 have a "Headlee" millage reduction fraction of 1.0000 and a Truth in Assessing/Equalization Millage reduction fraction of 1.0000; and

WHEREAS, The form also authorizes the levy of the listed tax rates on the 2024 tax roll; Therefore, Be It

RESOLVED By the Bay County Board of Commissioners that authorization is granted for the Board Chairman and County Clerk to sign the attached 2024 Tax Rate Request form (L-4029) on behalf of Bay County.

TIM BANASZAK, CHAIR
AND COMMITTEE

Equalization – 4029 Form - 2024

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				COLLEEN M. MAILLETTE				JAYME A. JOHNSON			
TIM BANASZAK				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

VOTE TOTALS:

ROLL CALL: YEAS ___ NAYS ___ EXCUSED ___

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DISPOSITION: ADOPTED ___ DEFEATED ___ WITHDRAWN ___

AMENDED ___ CORRECTED ___ REFERRED ___ NO ACTION TAKEN ___

2024 Tax Rate Request (This form must be completed and submitted on or before September 30, 2024)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory. Penalty applies.

Carefully read the instructions on page 2.

County(ies) Where the Local Government Unit Levies Taxes

2024 Taxable Value of ALL Properties in the Unit as of 5-28-2024
3,539,466,538

Local Government Unit Requesting Millage Levy
Bay County
For LOCAL School District: 2023 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties.

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2024 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5)** Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2024 Current Year "Headlee" Millage Reduction Fraction	(7) 2024 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Fixed	Operation	08-1986	6.0000	5.7078	1.0000	5.7078	1.0000	5.7078	5.7078		Frozen
Extra Voted	Library	11-2020	1.7500	1.7445	1.0000	1.7445	1.0000	1.7445		1.7445	12-2025
Extra Voted	Senior Citizen Medical Care Facility	11-2022	0.8500	0.8500	1.0000	0.8500	1.0000	0.8500		0.8500	12-2027
Extra Voted	Medical Care Historical Preservation	11-2022	0.7500	0.7476	1.0000	0.7476	1.0000	0.7476		0.7476	12-2028
Extra Voted	911/County Dispatch	11-2014	0.1000	0.0948	1.0000	0.0948	1.0000	0.0948		0.0948	12-2033
Extra Voted	Dispatch	11-2022	1.0500	1.0500	1.0000	1.0500	1.0000	1.0500		1.0500	12-2027
Act 214	Veterans Forest Sustain.	N/A	0.1000	0.0996	1.0000	0.0996	1.0000	0.0996		0.0996	12-2024
Extra Voted	Program	11-2022	0.1000	0.0996	1.0000	0.0996	1.0000	0.0996		0.0996	12-2027
Extra Voted	Medical Care Facility	11-2020	1.0000	0.9969	1.0000	0.9969	1.0000	0.9969		0.9969	12-2029
Extra Voted	Animal Service	11-2022	0.7000	0.7000	1.0000	0.7000	1.0000	0.7000		0.7000	12-2027

Prepared by **Keegan Bengel** Telephone Number **989-895-4075** Title of Preparer **Equalization Director** Date **08/26/2024**

CERTIFICATION: As the representative for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.121(3).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2024 for instructions on completing this section.

<input checked="" type="checkbox"/> Clerk	Signature	Date
<input type="checkbox"/> Secretary		
<input checked="" type="checkbox"/> Chairperson	Kathleen Zanotti	
<input type="checkbox"/> President	Vaughn Begick	

Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	
For Commercial Personal	
For all Other	

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

** IMPORTANT: See instructions on page 2 regarding where to find the millage rate used in column (5).

BAY COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 17, 2024

RESOLUTION

BY: COMMITTEE OF THE WHOLE (9/10/24)

WHEREAS, Per Section (2) of the Rental Agreement for Bay County Fairgrounds, the Bay County Fair and Youth Exposition Board of Directors would like to request approval for the following dates of usage at the Bay County Fairgrounds:

1. Livestock & Horse Barns and Arenas, Camping, Bathrooms & Showers, Grounds, Grandstands and Racetrack: July 19 – August 9, 2025. (These dates are one week prior and one week after the Bay County Fair & Youth Exposition);
2. The Bay County Fair & Youth Exposition is to be held Tuesday, July 29 – Saturday, August 2, 2025;
3. Canteen and Merchants Buildings: Friday, July 25 – Sunday, August 3, 2025;

WHEREAS, There will be various additional dates for horse shows and races, the Bay County Fair and Youth Exposition Board of Directors will coordinate with the Recreation Coordinator at the Bay County Community Center as soon as those 2025 events are finalized; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the use of the Bay County Fairgrounds for the 2025 dates outlined above contingent upon compliance with all requirements outlined in the Fair Board Lease.

TIM BANASZAK, CHAIR
AND COMMITTEE

Fair Board – Bay County Fairgrounds Date Requests for 2025

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				COLLEEN M. MAILLETTE				JAYME A. JOHNSON			
TIM BANASZAK				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

VOTE TOTALS:

ROLL CALL: YEAS ___ NAYS ___ EXCUSED ___

VOICE: YEAS ___ NAYS ___ EXCUSED ___

DISPOSITION: ADOPTED ___ DEFEATED ___ WITHDRAWN ___

AMENDED ___ CORRECTED ___ REFERRED ___ NO ACTION TAKEN ___

BAY COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 17, 2024

RESOLUTION

BY: COMMITTEE OF THE WHOLE (9/10/24)
 WHEREAS, In 2020, Bay County agreed to lease Civic Arena space to the Mid-Michigan Hockey Development Program (MMDHP); and
 WHEREAS, The ability to lease space to Mid-Michigan Hockey for a three-year term at the Civic Arena for a hockey development program will be beneficial in the long term for the development of skaters that call the Civic Arena home; and
 WHEREAS, Mid-Michigan Hockey would like to rent the space for a monthly fee of \$275 per month for the leased space as well as a minimum of 80 hours of ice rental at the Board approved rate; Therefore, Be It
 RESOLVED That the Bay County Board of Commissioners approves a Lease Agreement with Mid-Michigan Hockey Development Program (MMDHP) to rent the space at the Bay County Civic Arena for a monthly fee of \$275, as well as agree to a minimum of 80 hours of ice rental at the Board approved rate for a three-year term; Be It Further
 RESOLVED That the Chairman of the Board is authorized to execute said Lease Agreement and related documents on behalf of Bay County following Corporation Counsel review and approval; Be It Finally
 RESOLVED That related budget adjustments, if required, are approved.

TIM BANASZAK, CHAIR
 AND COMMITTEE

Civic Arena - Lease Agreement with Mid-Michigan Hockey Development Program (MMDHP)

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				COLLEEN M. MAILLETTE				JAYME A. JOHNSON			
TIM BANASZAK				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

VOTE TOTALS:

ROLL CALL: YEAS ___ NAYS ___ EXCUSED ___

VOICE: YEAS ___ NAYS ___ EXCUSED ___

DISPOSITION: ADOPTED ___ DEFEATED ___ WITHDRAWN ___

AMENDED ___ CORRECTED ___ REFERRED ___ NO ACTION TAKEN ___

BAY COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 17, 2024

RESOLUTION

BY: COMMITTEE OF THE WHOLE (9/10/24)
WHEREAS, Article XIII of the Board Rules of the Bay County Board of Commissioners outlines a process for consideration of ordinance and ordinance amendments, which requires at least three (3) successive full Board meetings. The process is as follows:

1. The sponsoring committee considers an ordinance or amendment and refers it to the full board;
2. The Board rejects or considers the amendment, a public hearing must be held but not until the NEXT Board Meeting (must be convened after 13 days) after publication of proper notice;
3. If the Board conducts a public hearing, no Board action on the ordinance or amendment may be taken, only public input is heard and, if any input, those comments are referred back to the sponsoring committee and legal counsel for consideration;
4. At the next Board meeting, following publication of proper notice, the Board may vote for final passage of the proposed ordinance or amendment by majority vote.

WHEREAS, An alternative process is also provided for in Article XXI(1) of the Board Rules whereby the Board can elect to suspend Article XIII by a 2/3rds majority vote, bypass the requirements (1 through 4 above) and vote on the Ordinance or Ordinance Amendment before them; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners, for the sake of expediency and pursuant to Article XXI(1) of the Board Rules, suspend, waive and bypass the requirements of Article XIII of the Board Rules of the Bay County Board of Commissioners, and allow the adoption of an Amendment to Bay County Ordinance No. 28, Budget Stabilization Fund, Section 3.004, Limitations on Fund, by majority vote to reduce the maximum reserve for a long term advance to the budget stabilization fund from 20% to 15%.

TIM BANASZAK, CHAIR
 AND COMMITTEE

Waiver of Ordinance Amendment Process – Bay County Ordinance No. 28, Budget Stabilization Fund

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				COLLEEN M. MAILLETTE				JAYME A. JOHNSON			
TIM BANASZAK				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

VOTE TOTALS:

ROLL CALL: YEAS ___ NAYS ___ EXCUSED ___

VOICE: YEAS ___ NAYS ___ EXCUSED ___

DISPOSITION: ADOPTED ___ DEFEATED ___ WITHDRAWN ___

AMENDED ___ CORRECTED ___ REFERRED ___ NO ACTION TAKEN ___

BAY COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 17, 2024

RESOLUTION

BY: COMMITTEE OF THE WHOLE (9/10/24)
WHEREAS, After a review of Bay County's financial standing, the Bay County Finance Officer requests to lower the maximum reserve required for budget stabilization from 20% to 15%, as it makes fiscal sense; and
WHEREAS, The Bay County's Budget Stabilization Fund Ordinance, No. 28, Section 3.004, "Limitations on Fund," as amended August 9, 2016, will read as follows:

"3.004 — Limitations on Fund
Sec 4. The amount of money in the fund shall not exceed either fifteen percent (15%) of the County's most recent General Fund budget, as originally adopted, or fifteen percent (15%) of the average of the County's five most recent General Fund budgets, as amended, whichever is less".

RESOLVED That the Bay County Board of Commissioners hereby amends the Bay County Budget Stabilization Fund Ordinance, No. 28, Section 3.004 - Limitations on Fund to read as follows: "The amount of money in the fund shall not exceed either fifteen percent (15%) of the County's most recent General Fund budget, as originally adopted, or fifteen percent (15%) of the average of the County's five most recent General Fund budgets, as amended, whichever is less"; Be It Finally

RESOLVED This amendment to Bay County's Budget Stabilization Fund Ordinance, No. 28, Section 3.004 - Limitations on Funds shall take immediate effect.

TIM BANASZAK, CHAIR
AND COMMITTEE

Finance - Amendment to Ordinance No. 28 – Budget Stabilization

MOVED BY COMM. _____
SUPPORTED BY COMM. _____

Table with 12 columns: COMMISSIONER, Y, N, E, COMMISSIONER, Y, N, E, COMMISSIONER, Y, N, E. Rows include KATHY NIEMIEC, COLLEEN M. MAILLETTE, JAYME A. JOHNSON, TIM BANASZAK, THOMAS M. HEREK, VAUGHN J. BEGICK, KAYSEY L. RADTKE.

VOTE TOTALS:
ROLL CALL: YEAS ___ NAYS ___ EXCUSED ___
VOICE: YEAS ___ NAYS ___ EXCUSED ___

DISPOSITION: ADOPTED ___ DEFEATED ___ WITHDRAWN ___
AMENDED ___ CORRECTED ___ REFERRED ___ NO ACTION TAKEN ___

BAY COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 17, 2024

RESOLUTION

BY: COMMITTEE OF THE WHOLE (9/10/24)

WHEREAS, To provide an annual review/adjustment to General Fund's committed fund balance for the Budget Stabilization Arrangement per County Ordinance No. 28 (recommended to be amended on September 10, 2024) states the fund will not exceed 15% of the County's most recent General Fund budget or 15% of the average of the County's five most recent General Fund budgets, whichever is less; and

WHEREAS, Per Bay County Ordinance No. 28, Section 3.002 Appropriations to the Fund states, "Each fiscal year the County Commission may appropriate by a resolution adopted by two-thirds of its members elected and serving, all or part of the surplus in the General Fund resulting from an excess of revenues in comparison to expenses, to the Budget Stabilization Agreement."; and

WHEREAS, For the Fiscal Year Ending December 31, 2023, Bay County ended the year with a General Fund surplus of revenue over expenditures of \$5,217,950. The current balance in the budget stabilization arrangement is \$7,344,396.88, which is 18.99% of the average of the County's five most recent General Fund budgets average of \$38,660,263.20; and

WHEREAS, The amount of money reserved in the Budget Stabilization Fund will not exceed fifteen percent (15%) funding levels in future years. Bay County will treat this overpayment of 3.99% as a prepayment for future years; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves no change to Bay County's General Fund's committed fund balance — Budget Stabilization arrangement from the unassigned fund balance account.

TIM BANASZAK, CHAIR
AND COMMITTEE

Finance - Review /Adjustment - Budget Stabilization, FY Ending December 31, 2023

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				COLLEEN M. MAILLETTE				JAYME A. JOHNSON			
TIM BANASZAK				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

VOTE TOTALS:

ROLL CALL: YEAS ___ NAYS ___ EXCUSED ___

VOICE: YEAS ___ NAYS ___ EXCUSED ___

DISPOSITION: ADOPTED ___ DEFEATED ___ WITHDRAWN ___

AMENDED ___ CORRECTED ___ REFERRED ___ NO ACTION TAKEN ___

BAY COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 17, 2024

RESOLUTION

- BY:** COMMITTEE OF THE WHOLE (9/10/24)
- WHEREAS,** Bay County voters approved the establishment of a millage to fund the construction of a new Animal Services building; and
- WHEREAS,** Due to the collection of the millage, which will take place over several years, there may be cash flow issues in paying for the construction while the millage is being collected; and
- WHEREAS,** To ensure a smooth building process, it is recommended that a system of advancing funds on an as-needed basis would alleviate any potential cash flow problems that may arise with the collection of the millage over several budget years; and
- WHEREAS,** The impact on the General Fund will be temporary. When the yearly millage is collected, the money will be repaid to Bay County’s General Fund until paid in full with no interest or fees; Therefore, Be It
- RESOLVED** That the Bay County Board of Commissioners approves the Bay County Finance Department to establish a system in which Bay County’s General Fund will advance money to the Bay County Animal Services construction project in order to complete the construction in a timely manner. As the annual millage is collected, the Animal Services Millage will then repay the General Fund for any money received with no interest or fees; Be It Further
- RESOLVED** That related budget adjustments, if required, are approved

TIM BANASZAK, CHAIR
AND COMMITTEE

Finance – Animal Control Construction Short Term Financing

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				COLLEEN M. MAILLETTE				JAYME A. JOHNSON			
TIM BANASZAK				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

VOTE TOTALS:

ROLL CALL: YEAS ___ NAYS ___ EXCUSED ___

VOICE: YEAS ___ NAYS ___ EXCUSED ___

DISPOSITION: ADOPTED ___ DEFEATED ___ WITHDRAWN ___

AMENDED ___ CORRECTED ___ REFERRED ___ NO ACTION TAKEN ___

BAY COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 17, 2024

RESOLUTION

BY: COMMITTEE OF THE WHOLE (9/10/24)

WHEREAS, The Bay County Land Bank received a \$2.1 million dollar grant from the State Land Bank to excavate property located between N. Madison Avenue and N. Jefferson Street between Columbus Avenue and 11th Street; and

WHEREAS, The site currently houses the old YMCA, County Market, and an abandoned house. Once excavated, Bay City Housing Commission will build a new residential complex on the site. This new complex will accommodate approximately 112 units of mixed use. There will be one to two bedroom apartments along with two to three bedroom townhouses; and

WHEREAS, The Bay County Finance Officer recommends Bay County’s General Fund financing any short term cash flow gaps for the Bay County Land Bank in executing the State Land Bank grant for demolition and excavation of properties located between N. Madison Avenue and N. Jefferson Street between Columbus Avenue and 11th Street; and

WHEREAS, The impact on the General Fund will be temporary. The State Land Bank will reimburse the Bay County Land Bank; the money will then be repaid to Bay County’s General Fund until paid in full with no interest or fees; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Bay County Finance Department to establish a system in which Bay County’s General Fund will advance money to the Bay County Land Bank for the State Land Bank grant amount. As the reimbursement funds for this project are collected, the Bay County Land Bank will then repay the General Fund for any money received with no interest or fees; Be It Further

RESOLVED That related budget adjustments, if required, are approved

TIM BANASZAK, CHAIR
AND COMMITTEE

Finance – Land Bank Demolition and Excavation Project Short Term Financing

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				COLLEEN M. MAILLETTE				JAYME A. JOHNSON			
TIM BANASZAK				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

VOTE TOTALS:

ROLL CALL: YEAS ___ NAYS ___ EXCUSED ___

VOICE: YEAS ___ NAYS ___ EXCUSED ___

DISPOSITION: ADOPTED ___ DEFEATED ___ WITHDRAWN ___

AMENDED ___ CORRECTED ___ REFERRED ___ NO ACTION TAKEN ___

BAY COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 17, 2024

RESOLUTION

- BY:** COMMITTEE OF THE WHOLE (9/10/24)
- WHEREAS,** In accordance with the FBI Criminal Justice Information Services (CJIS) Security Policy, additional security requirements for authentication are required; and
- WHEREAS,** The controls under Identification and Authentication in section 5.6 of the CJIS Security Policy require the implementation of multi-factor authentication (MFA) for access to privileged and non-privileged accounts; and
- WHEREAS,** CJIS requires law enforcement personnel to use multi-factor authentication at every location, including headquarters and patrol vehicles. This means any user accessing the Bay County network to access law enforcement information, regardless of using a mobile computer in a patrol vehicle or from a computer in the agency headquarters connected to the Bay County network, will be required to use MFA; and
- WHEREAS,** The new security requirements for MFA are auditable after October 1, 2024. The interlocal agreements with agencies will take time to implement with each agency; and
- WHEREAS,** The Bay County Information Systems Division recommends a one-time fee of \$250 for each agency to set up, configure, and implement multi-factor authentication for each agency that uses mobile data computers that access the Bay County network for law enforcement programs. If users from the agencies wish to use a Duo fob, it will cost \$36 per fob per user. If a user wishes to use their cell phone, the only cost is the license fee of \$5 per month for Duo. Each agency will be required to pay for the use of Duo for all users who are assigned Bay County user accounts; and
- WHEREAS,** Agreements between Bay County and each agency are required to implement the bridge between licensing and billing. Each agency will need to have its own Agreement with Bay County to cover the usage of Duo and support of Duo; Therefore, Be It
- RESOLVED** That the Bay County Board of Commissioners approve separate Agreements between Bay County (Information Systems Division) and each law enforcement agency to provide multi-factor authentication to access FBI Criminal Justice Information Services (CJIS) information on the Bay County network; Be It Further

- RESOLVED** That the Chairman of the Board is authorized to execute said separate Agreements and related documents on behalf of Bay County following Corporation Counsel review and approval; Be It Finally
- RESOLVED** That related budget adjustments, if required, are approved.

**TIM BANASZAK, CHAIR
AND COMMITTEE**

Information Systems – Agreement with Law Enforcement Agencies Multi-Factor Authorization

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				COLLEEN M. MAILLETTE				JAYME A. JOHNSON			
TIM BANASZAK				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

VOTE TOTALS:

ROLL CALL: YEAS ___ NAYS ___ EXCUSED ___

VOICE: YEAS ___ NAYS ___ EXCUSED ___

DISPOSITION: ADOPTED ___ DEFEATED ___ WITHDRAWN ___

AMENDED ___ CORRECTED ___ REFERRED ___ NO ACTION TAKEN ___

BAY COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 17, 2024

RESOLUTION

- BY:** COMMITTEE OF THE WHOLE (9/10/24)
- WHEREAS,** Over the past decade, there have been issues with the cooling system in the Bay County data center; and
- WHEREAS,** A significant issue that requires a new system is the inconsistency and efficiency of a cooling system. A commercial-grade cooling system is needed to cool and protect the equipment that runs the Bay County’s Information Systems infrastructure; and
- WHEREAS,** The existing system has reached its life expectancy and is not operating enough to cool the room; and
- WHEREAS,** Through Bay County’s partnership with CDW-G, a government sector of CDW, It allows the ability to interact and work with a team of members to consult and provide the best solution to cool the data center; and
- WHEREAS,** Vertiv, the same manufacturer as Bay County’s battery backup solution, has an enterprise cooling system that provides a solution for effectiveness, reducing the chance for hot spots and improving the overall cooling in the room; and
- WHEREAS,** This government pricing allows the purchase of this equipment for the data center without a sealed competitive bid by using a cooperative purchase pursuant to the Bay County Purchasing Policy. The proposed solution will not exceed \$44,000. Funds exist within the Information Systems Division Budget; however, a budget adjustment is needed for the necessary funds for this project; Therefore, Be It
- RESOLVED** That the Bay County Board of Commissioners approves the Agreement between Bay County (Information Systems Division) and Vertiv and authorizes the purchase from CDW-G for a cooling system for the Bay County Data Center with funds not to exceed \$44,000; Be It Further
- RESOLVED** That the Chairman of the Board is authorized to sign any and all related documents following Corporation Counsel review and approval; Be It Finally
- RESOLVED** That related budget adjustments, if required, are approved.

TIM BANASZAK, CHAIR
AND COMMITTEE

Information Systems – Agreement & Purchase of Cooling System for Data Center – Vertiv/CDW-G

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				COLLEEN M. MAILLETTE				JAYME A. JOHNSON			
TIM BANASZAK				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

VOTE TOTALS:

ROLL CALL: YEAS ___ NAYS ___ EXCUSED ___

VOICE: YEAS ___ NAYS ___ EXCUSED ___

DISPOSITION: ADOPTED ___ DEFEATED ___ WITHDRAWN ___

AMENDED ___ CORRECTED ___ REFERRED ___ NO ACTION TAKEN ___

BAY COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 17, 2024

RESOLUTION

BY: COMMITTEE OF THE WHOLE (9/10/24)
 WHEREAS, Bay County’s existing approved Acceptable Use Policy was adopted in 1999; and
 WHEREAS, Major changes to Bay County’s systems and infrastructure have been made, making some of the existing policy obsolete. The new proposed Acceptable Use Policy includes clauses for security and proprietary information, guidelines of unacceptable use and a new clause regarding Artificial Intelligence Technology; and
 WHEREAS, Additionally, when the Policy was approved, there was no wireless network or threats created by personal device use; Therefore, Be It
 RESOLVED By the Bay County Board of Commissioners that the attached Bay County Acceptable Use Policy is hereby adopted and shall take effect immediately and that should Corporation Counsel need to modify the Policy pursuant to law, they will make modifications and send revisions to the Board of Commissioners to be received.

TIM BANASZAK, CHAIR
 AND COMMITTEE

Finance/ISD – Acceptable Use Policy

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				COLLEEN M. MAILLETTE				JAYME A. JOHNSON			
TIM BANASZAK				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

VOTE TOTALS:

ROLL CALL: YEAS ___ NAYS ___ EXCUSED ___

VOICE: YEAS ___ NAYS ___ EXCUSED ___

DISPOSITION: ADOPTED ___ DEFEATED ___ WITHDRAWN ___

AMENDED ___ CORRECTED ___ REFERRED ___ NO ACTION TAKEN ___

Acceptable Use Policy

1.0 Overview

Bay County Information Systems is committed to protecting Bay County's employees, partners, vendors, and the County from illegal or damaging actions by individuals, either knowingly or unknowingly. Internet/Network related systems, including but not limited to computer equipment, software, operation systems, storage media, network accounts providing electronic mail, Internet browsing, File Transfer Protocol, any electronic file transfer is property of Bay County. These systems are used for business purposes in serving the interest of the County for normal operations. Effective security is a team effort involving the participation and support of every Bay County employee and affiliate who deals with information and/or information systems. It is the responsibility of every device user to know these guidelines and to conduct their activities accordingly.

2.0 Purpose

The purpose of this policy is to outline the acceptable use of computer equipment and network access at Bay County. These rules are in place to protect employees and Bay County. Inappropriate use exposes Bay County to risk including virus attacks, malware, and compromises of the network systems and services, and legal issues.

3.0 Scope

This policy applies to employees, contractors, consultants, temporary staff, and other workers at Bay County, including all personnel affiliated with Bay County. This policy applies to all equipment that is owned or leased by Bay County, or any device accessing the County's network.

4.0 Policy

4.1 General Use and Ownership

- 4.1.1 While Bay County network administration desires to provide a reasonable level of privacy, users should be aware that the data they create on the corporate systems remains the property of Bay County. Users shall have no expectation of privacy. Because of the need to protect Bay County network, management cannot guarantee the confidentiality of information stored on any network device belonging to Bay County.
- 4.1.2 Employees are responsible for exercising good judgement regarding the reasonableness of personal use. Individual departments are responsible for creating guidelines concerning personal use of Internet activity. In the absence of such policies, employees should consult their supervisor or management.
- 4.1.3 Bay County recommends that any information that a user considers sensitive or vulnerable (examples: LEIN data, NCIC information on a computer terminal that has access to the Internet, PII data and CJIS information) be encrypted.
- 4.1.4 For security and network maintenance purposes, authorized individuals within Bay County may monitor equipment, systems, and network traffic at any time, per Bay County policy.
- 4.1.5 Bay County reserves the right to audit the network and systems on a periodic basis to ensure compliance with this policy.

4.2 Security and Proprietary Information

- 4.2.1 The user information contained on Internet/network related systems should be classified as either confidential or non-confidential, as defined by agency confidentiality guidelines. Examples of confidential information include, but are not limited to: Criminal Justice Information (CJI), Bay County personnel data, Personal Identifiable Information (PII) etc. Employees should take all necessary steps to prevent unauthorized access to this information.
- 4.2.2 Keep passwords secure and do not share accounts. Authorized users are responsible for the security of their passwords and accounts.
- 4.2.3 All approved devices, laptops, and workstations shall prevent further access to the system by initiating a session lock after a maximum of 15 minutes of inactivity. Users shall directly initiate session lock mechanisms to prevent inadvertent viewing when a device is unattended.
- 4.2.4 Information contained on portable computers is especially vulnerable, special care should be exercised. Protect laptops in accordance with this policy.
- 4.2.5 All devices used by employees that are connected to the Bay County Internet/network whether owned by the employee or Bay County, shall be continually executing approved virus-scanning software with a current database. Devices unless required for 24x7 use, should be turned off every night.
- 4.2.6 Employees must use extreme caution when opening e-mail attachments received from unknown senders, which may contain viruses, malware, e-mail bombs, or Trojan horse code.
- 4.2.7 All users shall authenticate their identity user multi-factor authorization (MFA).

4.3 Unacceptable Use

- 4.3.1 The following activities are, in general, prohibited. Under no circumstances is an employee of Bay County authorized to engage in any activity that is illegal under local, state, federal, or international law utilizing Bay County owned resources. The list below is by no means exhaustive but attempts to provide a framework for activities which fall into the category of unacceptable use and prohibited system and network activities.
 - 4.3.1.1 Unauthorized access, copying, or dissemination of classified or sensitive information (CJI).
 - 4.3.1.2 Installation of any copyrighted software for which Bay County or end user does not have an active license.
 - 4.3.1.3 Installation of any software without preapproval and virus scan.
 - 4.3.1.4 Introduction of malicious programs into the network or server (e.g., viruses, worms, Trojan horses, bots, logic bombs, etc.)
 - 4.3.1.5 Revealing your account password to others or allowing use of our account by others.
 - 4.3.1.6 Effecting security breaches or disruptions of network communication. Security breaches include, but not limited to, accessing data of which they employee is not an intended recipient, or logging into a server that the employee is not expressly authorized to access, unless these duties

are within the scope of regular duties. For the purpose of this policy, “disruption” includes, but is not limited to, network sniffing, pinged floods, packet spoofing, denial of service, engaging in the use of a proxy service to bypass network protocols, and forged routing information for malicious purposes.

- 4.3.1.7 Port scan scanning or security scanning is expressly prohibited unless prior notification has been given to Bay County.
- 4.3.1.8 Executing any form of network monitoring that will intercept data not intended for the employee’s host unless this activity is a part of the employee’s normal job/duty.
- 4.3.1.9 Circumventing user authentication or security of any host, network, or account.
- 4.3.1.10 Interfering with or denying service to any user other than the employee’s host.
- 4.3.1.11 Using any program/script/command or sending messages of any kind, with the intent to interfere with or disable a user’s terminal session, via any means, locally or via the Internet/Intranet/Extranet.
- 4.3.1.12 Using an unauthorized personal device on the County network to gain access for personal use of the Bay County network.
- 4.3.1.13 Personal devices are prohibited from use on the County network, including County private and public wireless.

4.4 ChatGPT and Artificial Intelligence Technology

- 4.4.1 Authorized Use: Employees are authorized to use ChatGPT for work-related purposes only. This includes tasks such as research, data analysis, and communication with citizens and colleagues.
- 4.4.2 Confidentiality: Employees must not disclose any confidential information while using ChatGPT. This includes but is not limited to trade secrets, intellectual property, financial information, or any other sensitive data. Employees should also ensure that they are not discussing any confidential matters in areas where others may overhear their conversations.
- 4.4.3 Security: Employees are responsible for maintaining the security of their login credentials and must not share their login information with anyone else.
- 4.4.4 Personal Use: Employees are prohibited from using ChatGPT during working hours for personal use.
- 4.4.5 Prohibited Activities: Employee must no use ChatGPT for any activities that may be illegal or unethical, including but not limited to spreading false information, engaging in cyberbullying or harassment, or attempting to gain unauthorized access to any systems or networks.
- 4.4.6 Acceptable Conduct: Employees should conduct themselves in a professional and respectful manner while using ChatGPT. Failure to comply may result in disciplinary action, up to and including termination of employment pursuant to Bay County policies.

5.0 Penalties

Violations of this policy include but are not limited to: accessing data to which the individual has no legitimate right; enabling unauthorized individuals to access data; disclosing data in a way that violates applicable policy, procedures, or relevant regulations or law; inappropriately modifying or destroying data; inadequately protecting restricted data. Any violation of this policy may result in network removal, access revocation, corrective, or disciplinary action, civil or criminal prosecution and termination of employment pursuant to Bay County policies.

BAY COUNTY BOARD OF COMMISSIONERS

SEPTEMBER 17, 2024

RESOLUTION

BY: BAY COUNTY BOARD OF COMMISSIONERS (9/17/24)

RESOLVED By the Bay County Board of Commissioners that the following report is received:

- 1. Employment Status Report – August 2024

VAUGHN J. BEGICK, CHAIR
AND BOARD

County Executive – Status Reports

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				COLLEEN M. MAILLETTE				JAYME A. JOHNSON			
TIM BANASZAK				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

VOTE TOTALS:

ROLL CALL: YEAS ___ NAYS ___ EXCUSED ___

VOICE: YEAS ___ NAYS ___ EXCUSED ___

DISPOSITION: ADOPTED ___ DEFEATED ___ WITHDRAWN ___

AMENDED ___ CORRECTED ___ REFERRED ___ NO ACTION TAKEN ___

Page 1 of 3
 CHANGES IN EMPLOYMENT STATUS
 AUGUST 2024

<u>EMPLOYEE NAME</u>	<u>DEPARTMENT</u>	<u>DATE</u>
<u>NEW HIRES (Regular Status):</u>		
Paige Raymond Legal Secretary	Prosecuting Attorney Office	8/26/2024
Alexis-Marie Kowalski Dispatcher	Central Dispatch	8/26/2024
Valery Bonnee Dispatcher	Central Dispatch	8/26/2024
Kourtney Notestine Legal Secretary	Criminal Defense	8/20/2024
Sarah Schriber Legal Secretary	Prosecuting Attorney Office	8/19/2024
Becky Mietz Case Management Worker	Department on Aging	8/5/2024
<u>NEW HIRE (On-call/temporary):</u>		
Paige Futrell Park Ranger Seasonal	Pinconning Park	8/30/2024
Patrick McIver Starter/Ranger	Golf Course	8/29/2024
Cooper Bash Clubhouse Attendant	Golf Course	8/22/2024
Evan Wilson Civilian Deputy Recruit	Sheriff- Road Patrol	8/19/2024
Matthew Hessling Civilian Deputy Recruit	Sheriff – Road Patrol	8/19/2024
Avery Shoultes Civilian Deputy Recruit	Sheriff- Road Patrol	8/19/2024
<u>TRANSFER:</u>		
Hailey Wentz From: Typist Clerk II To: Typist Clerk III	From: BOC To: B&G	8/21/2024
Jane Good From: PT Site Coordinator To: On-Call Site Coordinator	Dept on Aging	8/23/2024

RETURN:

SEPARATIONS:

Christina Dossey Legal Secretary	Prosecuting Attorney Office	8/22/2024
Jaylyn Pelletier CFO	Sheriff- Jail	8/25/2024
Thomas Davenport Seasonal Tax Homes	B&G	8/15/2024
Francisca Gomez Custodian	B&G	8/12/2024
Daniel Pope Seasonal Tax Homes	B&G	8/06/2024
Ashely Richter On-Call Youth Dev Worker	Juvenile Home	8/6/2024
Matthew Cowell Dispatcher	Central Dispatch	8/7/2024
Daniel Kaster Equipment Operator	Buildings & Grounds	8/2/2024
Lance Walker Road Patrol Deputy	Sheriff – Road Patrol	8/4/2024
Danielle Miller CFO	Sheriff – Jail	7/26/2024

SEPARATIONS SUMMER REC:

Lauren Walker	Program Counselor	8/1/2024
Ava Wagner	Program Counselor	8/1/2024
Layla Valentine	Program Counselor	8/1/2024
Evan Turk	Program Counselor	8/1/2024
Gabriel Tullar	Program Counselor	8/1/2024
Azalea Tatrow	Program Counselor	8/1/2024
Rylee Thume	Program Counselor	8/1/224
Deavon Sherrod	Program Counselor	8/1/2024
Katelyn Richard	Program Counselor	8/1/2024
Allison Maillette	Program Counselor	8/1/2024
Nikita Lesperance	Program Supervisor	8/1/2024
Addison Kyllonen	Program Counselor	8/1/2024

Lauren Herek	Program Counselor	8/1/2024
Briar Groulx	Program Counselor	8/1/2024
Lauren Gallagher	Program Counselor	8/1/2024
Ryann Engelberts	Program Counselor	8/1/2024
Alaina Backus	Program Supervisor	8/1/2024

Mosquito Control:

Haila Ackley	Seasonal Office Tech	8/16/24
Sarah Basket	Day Technician	8/21/2024
Irwin Landon	Night Technician	8/16/2024
Jessica Letherer	Day Technician	8/14/2024
Tyler Luczak	Day Technician	8/16/2024
Megan Lynch	Day Technician	8/16/2024
Sarah Parrish	Day Technician	8/16/2024
Evan Ross	Day Technician	8/16/2024

RETIREMENT:

Mark Pickell Business Service Manager	Health Department	8/2/2024
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Personnel Department

BAY COUNTY BOARD OF COMMISSIONERS

AUGUST 20, 2024

THE BAY COUNTY BOARD OF COMMISSIONERS MET FOR A REGULAR SESSION ON TUESDAY AUGUST 20, 2024; FOURTH FLOOR OF THE BAY COUNTY BUILDING, 515 CENTER AVENUE, BAY CITY, MI 48708. THE MEETING WAS CALLED TO ORDER BY CHAIRMAN VAUGHN BEGICK AT 4:00 P.M. WITH THE FOLLOWING MEMBERS AND GUESTS PRESENT.

ROLL CALL: COMMISSIONERS KAYSEY RADTKE, THOMAS HEREK, KATHY NIEMIEC, TIM BANASZAK, COLLEEN MAILLETTE, AND CHAIRMAN VAUGHN BEGICK

OTHER MEMBERS: DIANE YAWORSKI, BAY COUNTY DEPUTY CLERK
LISA DAVIS, SECRETARY TO THE COUNTY CLERK
LINDSEY ARSENAULT, BOARD COORDINATOR

ALSO PRESENT: JAMES BARCIA, BAY COUNTY EXECUTIVE
SHAWNA WALRAVEN, FINANCE OFFICER
AMBER DAVIS-JOHNSON, CORPORATION COUNSEL
MATTHEW BEAVER, DIRECTOR OF ADMINISTRATIVE SERVICES AND VETERAN'S AFFAIRS
CRISTEN GIGNAC, RECREATION & FACILITIES
VARIOUS ELECTED OFFICIALS
VARIOUS DEPARTMENT HEADS

INVOCATION: THE INVOCATION WAS GIVEN BY THE BAY COUNTY DEPUTY CLERK, DIANE YAWORSKI

PLEDGE OF ALLEGIANCE:

IN ADDITION TO THESE TYPED MINUTES, WHICH ARE NOT VERBATIM BUT AN OVERVIEW OF ACTION TAKEN, THIS MEETING WAS VIDEOTAPED BY BCTV AND THOSE TAPES ARE AVAILABLE FOR REVIEW IN THE ADMINISTRATIVE SERVICES DEPARTMENT OR CAN BE VIEWED ON BAY COUNTY'S WEBSITE.

MINUTES

MOTION 72: COMM. BANASZAK MOVED TO APPROVE THE BOARD MINUTES FOR THE BAY COUNTY BOARD OF COMMISSIONERS' REGULAR BOARD MEETING OF JULY 16, 2024, AS PRESENTED. IT WAS SUPPORTED BY COMM. JOHNSON AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

AGENDA APPROVAL

MOTION 73: COMM. MAILLETTE MOVED TO APPROVE THE AGENDA FOR THE BAY COUNTY BOARD OF COMMISSIONERS' REGULAR SESSION BOARD MEETING OF AUGUST 20, 2024. IT WAS SUPPORTED BY COMM. RADTKE AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

CITIZENS INPUT

NONE

PETITIONS AND COMMUNICATIONS

MOTION 74: COMM. RADTKE MOVED TO RECEIVE THE BAY COUNTY TREASURE FORECLOSING GOVERNMENTAL UNIT REPORT OF REAL PROPERTY FORECLOSURE SALES. IT WAS SUPPORTED BY COMM. BANASZAK AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

COMM. BEGICK: I BELIEVE A SUPREME COURT RULING JUST CAME OUT AND I AM ASKING OUR TREASURER TO TALK ABOUT THAT FOR US.

MR. PRINCE: THE SUPREME COURT ISSUED AN OPINION ON THE SCHAEFER VS. KENT COUNTY AND THE HATHOM VS. THE STATE OF MICHIGAN CASES. THESE OPINIONS PROVIDE RETROACTIVITY STARTING WITH THE 2020 AUCTION AND 6 YEARS PRIOR, THE STATE STATUTE OF LIMITATION. WHAT THAT SAYS IS ANY CASES FROM THE 2020 AUCTION AND THE PRIOR SIX YEARS, WHICH IS THE STATUTE OF LIMITATIONS, WE FACE A LIABILITY ON NOW. WE ARE IN THE PROCESS OF WORKING THROUGH THAT AND DETERMINING THOSE NUMBERS.
I WILL NOT GIVE SPECIFICS ON NUMBERS AT THE MOMENT AS WE WORK THROUGH THAT. I DO HAVE A CLOSED-SESSION MEETING NEXT WEEK WITH THE COUNTY TREASURER'S ASSOCIATION. IN PARTICULAR, TED SIETZ, WHO IS OUR ATTORNEY WITH THE ASSOCIATION, SHOULD BE ABLE TO GIVE US MORE INFO AT THAT TIME. WE'LL BE ABLE TO COME TOGETHER AT SOME POINT AND HAVE MORE FINAL NUMBERS FOR YOU. THIS REPORT DOES NOT REFLECT ANY POSSIBLE LIABILITY FROM 2021 UP UNTIL NOW, THAT THE MCL 211-78(T) PROCESS HAS BEEN IN PLACE. IN SECTION 11, YOU CAN SEE WHERE WE DID PAY OUT EXCESS PROCEEDS FOR THE FIRST TIME LAST YEAR AND THE AMOUNT OF \$85,000.

MOTION 75: COMM. MAILLETTE MOVED TO RECEIVE FROM THE CITY OF BAY CITY AN APPLICATION FOR AN OBSOLETE PROPERTY REHABILITATION EXEMPTION CERTIFICATE FOR 703 WASHINGTON AVENUE 3RD FLOOR FOR \$700,000. IT WAS SUPPORTED BY COMM. JOHNSON AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

REPORTS/RESOLUTIONS OF COMMITTEES

COMMITTEE OF THE WHOLE – AUGUST 6, 2024 (TIM BANASZAK, CHAIR; KAYSEY L. RADTKE, VICE CHAIR)

RES. 2024-120: COMM. BANASZAK MOVED TO ADOPT RES. 2024-120; THE BAY COUNTY BOARD OF COMMISSIONERS ACCEPTS THE COMMUNITY PROJECT FUNDING GRANT FOR FY2024. IT WAS SUPPORTED BY COMM. HEREK AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

RES. 2024-121: COMM. BANASZAK MOVED TO ADOPT RES. 2024-121; THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED THE DATA SHARING AGREEMENT (DSA) BETWEEN THE MICHIGAN DEPARTMENT OF STATE (MDOS) AND BAY COUNTY PROSECUTOR. IT WAS SUPPORTED BY COMM. MAILLETTE AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

RES. 2024-122: COMM. BANASZAK MOVED TO ADOPT RES. 2024-122; THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED THE AGREEMENT BETWEEN ALTA PRO LAWYERS RISK PURCHASING GROUP AND BAY COUNTY FOR PROFESSIONAL LIABILITY INSURANCE COVERAGE. IT WAS SUPPORTED BY COMM. JOHNSON AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

RES. 2024-123: COMM. BANASZAK MOVED TO ADOPT RES. 2024-123; THE BAY COUNTY BOARD OF COMMISSIONERS ACCEPTED THE QUALITY LEGAL-GUARDIAN AD LITEM (QLGAL) GRANT FOR FISCAL YEAR 2024-2025 AND APPROVED THE RECLASSIFICATION OF THE YOUTH AND FAMILY COUNSELOR POSITION TO PU08 (30.70/HR ENTRY PROGRESSING TO 36.62/HR AFTER 3 YEARS. AND APPROVED THE CREATION OF A FULL-TIME PARENT ADVOCATE POSITION (PU07) \$22.14/HOUR ENTRY PROGRESSING TO \$26.18/HOUR AFTER 3 YEARS EFFECTIVE OCTOBER 1, 2024. IT WAS SUPPORTED BY COMM. RADTKE AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

- RES. 2024-124: COMM. BANASZAK MOVED TO ADOPT RES. 2024-124; THE BAY COUNTY BOARD OF COMMISSIONERS ACCEPTED THE CHILD PARENT LEGAL REPRESENTATION (CPLR) GRANT ON BEHALF OF BAY COUNTY PROBATE COURT. IT WAS SUPPORTED BY COMM. JOHNSON AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.
- RES. 2024-125: COMM. BANASZAK MOVED TO ADOPT RES. 2024-125; THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED THE CASA CONTRACT FOR THE PERIOD OCTOBER 1, 2024, TO SEPTEMBER 30, 2025. IT WAS SUPPORTED BY COMM. MAILLETTE AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.
- RES. 2024-126: COMM. BANASZAK MOVED TO ADOPT RES. 2024-126; THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED THE 2024-2025 CHILD CARE FUND ANNUAL PLAN AND BUDGET AND AUTHORIZED THE CHAIRMAN OF THE BOARD TO EXECUTE ALL DOCUMENTS REQUIRED FOR THE 2024-2025 CHILD CARE FUND ANNUAL PLAN AND BUDGET. IT WAS SUPPORTED BY COMM. RADTKE AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.
- RES. 2024-127: COMM. BANASZAK MOVED TO ADOPT RES. 2024-127; THE BAY COUNTY BOARD OF COMMISSIONERS AUTHORIZED THE SUBMITTAL OF THE SRP GRANT APPLICATION FTY 2025. IT WAS SUPPORTED BY COMM. NIEMIEC AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.
- RES. 2024-128: COMM. BANASZAK MOVED TO ADOPT RES. 2024-128; THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED CONTINUED PARTICIPATION IN THE OHSP TRAFFIC ENFORCEMENT PROGRAM AND AUTHORIZED THE SHERIFF'S OFFICE TO SUBMIT AN APPLICATION FOR THE OHSP TRAFFIC ENFORCEMENT GRANT FTY 2025. IT WAS SUPPORTED BY COMM. JOHNSON AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.
- RES. 2024-129: COMM. BANASZAK MOVED TO ADOPT RES. 2024-129; THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED THE BUDGET ADJUSTMENT OF \$60,000 FOR THE PURCHASE, INSTALLATION, AND CONNECTION OF A NEW 60 KW DIESEL GENERATOR, INCLUDING THE REMOVAL OF THE OLD GENERATOR IN ACCORDANCE WITH BAY COUNTY'S PURCHASING POLICY, AND AUTHORIZED THE BAY COUNTY PURCHASING DEPARTMENT TO RELEASE A COMPETITIVE SEALED BID, IF IT IS DETERMINED THIS

IS THE APPROPRIATE ROUTE TO FOLLOW WITH FUNDS TO COME FROM 9-1-1 MILLAGE FUNDS. IT WAS SUPPORTED BY COMM. JOHNSON AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

RES. 2024-130: COMM. BANASZAK MOVED TO ADOPT RES. 2024-130; THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED THE SENIOR COMMUNITY SERVICE EMPLOYMENT PROGRAM (SCSEP) WORKSITE AGREEMENT BETWEEN REGION VII AREA AGENCY ON AGING AND THE BAY COUNTY DEPARTMENT ON AGING AND HEALTH DEPARTMENT. IT WAS SUPPORTED BY COMM. MAILLETTE AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

RES. 2024-131: COMM. BANASZAK MOVED TO ADOPT RES. 2024-131; THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED THE HIRE OF THE PART-TIME WIC BREASTFEEDING PEER COUNSELOR CANDIDATE AT THE 1-YEAR RATE OF \$17.69 PER HOUR (TS06). IT WAS SUPPORTED BY COMM. HEREK AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

RES. 2024-132: COMM. BANASZAK MOVED TO ADOPT RES. 2024-132; THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED THE HIRE OF THE TYPIST CLERK III CANDIDATE IN BUILDINGS AND GROUNDS AT THE 1-YEAR RATE OF \$17.87 PER HOUR (TU06). IT WAS SUPPORTED BY COMM. MAILLETTE AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

RES. 2024-133: COMM. BANASZAK MOVED TO ADOPT RES. 2024-133; THE BAY COUNTY BOARD OF COMMISSIONERS HEREBY RESCINDS RESOLUTION NO. 2023-83 AUTHORIZING THE CHAIRMAN OF THE BOARD TO SIGN CREDIT APPLICATIONS AND AUTHORIZES THE BAY COUNTY FINANCE OFFICER TO EXECUTE CREDIT APPLICATIONS AND/OR SIMILAR FORMS OR AGREEMENTS ON BEHALF OF BAY COUNTY THAT INCUR INDEBTEDNESS ONLY WHEN BUDGETED FUNDS EXIST. IT WAS SUPPORTED BY COMM. JOHNSON AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

RES. 2024-134: COMM. BANASZAK MOVED TO ADOPT RES. 2024-134; THE BAY COUNTY BOARD OF COMMISSIONERS AUTHORIZED THE RELEASE OF A BID FOR FINANCIAL SOFTWARE FOR BAY COUNTY, INCLUDING, BUT NOT LIMITED TO, GENERAL LEDGER, FIXED ASSETS, ACCOUNTS PAYABLE, ACCOUNTS RECEIVABLE, VENDORS,

PAYROLL, PURCHASE ORDERS, BUDGET, AND INVESTMENTS. IT WAS SUPPORTED BY COMM. HEREK AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

RES. 2024-135: COMM. BANASZAK MOVED TO ADOPT RES. 2024-135; THE BAY COUNTY BOARD OF COMMISSIONERS RECEIVED THE NOTIFICATION OF INTENT TO AWARD AN INVITATION FOR BID (IFB) TO AL'S AERIAL SPRAYING, LLC. IT WAS SUPPORTED BY COMM. RADTKE AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

RES. 2024-136: COMM. BANASZAK MOVED TO ADOPT RES. 2024-136; THE BAY COUNTY BOARD OF COMMISSIONERS AUTHORIZED THE RELEASE OF AN IFB FOR WASTE AND RECYCLING REMOVAL SERVICES. IT WAS SUPPORTED BY COMM. HEREK AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

RES. 2024-137: COMM. BANASZAK MOVED TO ADOPT RES. 2024-137; THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED THE RENEWAL OF THE COOPERATIVE AGREEMENT WITH STAPLES. IT WAS SUPPORTED BY COMM. JOHNSON AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

RES. 2024-138: COMM. BANASZAK MOVED TO ADOPT RES. 2024-138; THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED THE CLAIMS AGAINST THE COUNTY FOR JULY 2024. IT WAS SUPPORTED BY COMM. MAILLETTE AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

COMMITTEE OF THE WHOLE – JULY 9, 2024 (TIM BANASZAK, CHAIR; KAYSEY L. RADTKE, VICE CHAIR)

NO BOARD MEETING.

BOARD OF COMMISSIONERS (VAUGHN J. BEGICK, CHAIR; THOMAS M. HEREK, VICE CHAIR)

RES. 2024-139: COMM. HEREK MOVED TO ADOPT RES. 2024-139; THE BAY COUNTY BOARD OF COMMISSIONERS RECEIVED THE EMPLOYMENT STATUS REPORT FOR JULY 2024. IT WAS SUPPORTED BY COMM. RADTKE AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

RES. 2024-140: COMM. HEREK MOVED TO ADOPT RES. 2024-140; THE BAY COUNTY BOARD OF COMMISSIONERS AND BAY COUNTY EXECUTIVE PAY TRIBUTE TO THESE OUTSTANDING ATHLETES, INDIVIDUALS, AND

SCHOLARS AND OFFER BEST WISHES TO THE BAY COUNTY SPORTS HALL OF FAME FOR CONTINUED SUCCESS IN THEIR EFFORTS. THE BAY COUNTY SPORTS HALL OF FAME WILL BE INDUCTING THE 1994, BAY CITY CENTRAL FOOTBALL TEAM, THE 1994 BAY CITY CENTRAL VOLLEYBALL TEAM, TWO FOOTBALL PLAYERS, PAT CORCORAN AND ROGER SZAFRANSKI; BASKETBALL PLAYER MARK WITTBRODT; BOXING CHAMPION SCOTT PETERSON; TRACK ATHLETE JEFF BOKS; DIVING CHAMPION JUSTIN LASKOWSKI AND SOFTBALL PLAYER ANGIE ROSICH-JOHNSON, AND THE PRESIDENT'S AWARD WILL BE PRESENTED TO MIKE VINCENT; AND SCHOLARSHIP AWARDS WILL BE PRESENTED TO DALTON DEROCHE OF BAY CITY CENTRAL, BROOKE SWARTZ OF BAY CITY WESTERN, SETH HOLSINGER OF JOHN GLENN, MAX FELLOWS OF ESSEXVILLE GARBER, KINSIE JACQUES OF PINCONNING AND ANNAKA NEETZ OF BAY CITY ALL SAINTS. IT WAS SUPPORTED BY COMM. MAILLETTE AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

COMM. BEGICK: IT IS NOVEMBER 10, 2024. TICKETS ARE AVAILABLE. WE HAVE A COUPLE OF TEAMS GOING AND SOME OTHER PEOPLE WE KNOW, SO YOU'RE ALL INVITED TO ATTEND. YOU CAN GET TICKETS ONLINE.

RES. 2024-141: COMM. HEREK MOVED TO ADOPT RES. 2024-141; THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED THE JUSTICEWORKS COMPUTER PROGRAM AGREEMENT. IT WAS SUPPORTED BY COMM. RADTKE AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

RES. 2024-142: COMM. HEREK MOVED TO ADOPT RES. 2024-142; THE BAY COUNTY BOARD OF COMMISSIONERS AUTHORIZED AN APPROPRIATION OF \$1,000 TO THE DEPARTMENT OF MICHIGAN, MARINE CORPS LEAGUE, FOR THE MID-WINTER CONFERENCE TO BE HELD AT THE DOUBLETREE IN BAY CITY, MICHIGAN, FROM FRIDAY, JANUARY 17, 2025, THROUGH SATURDAY JANUARY 18, 2025. IT WAS SUPPORTED BY COMM. MAILLETTE AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

REPORTS OF COUNTY OFFICIALS/DEPARTMENTS

COUNTY EXECUTIVE, JIM BARCIA

MR. BARCIA: THE 100TH ANNIVERSARY OF THE BAY COUNTY GOLF TOURNAMENT, WHICH HOSTED GOLFERS FROM ALL ACROSS THE

COUNTY. IT WAS AN ABSOLUTE SUCCESS. CRISTEN AND HER TEAM WERE OUT THERE DOING AN EXCELLENT JOB KEEPING THE GOLF COURSE IN SUCH GREAT SHAPE. ANDREW JENKE IS THE 100TH ANNIVERSARY CHAMPION OF THE BAY COUNTY GOLF TOURNAMENT.

PINCONNING PARK HAS A FULL ROSTER OF CAMPERS OUT THERE ENJOYING THE FACILITIES AND THE NEW SHOWERS AND RESTROOMS. PEOPLE ARE PLEASED WITH THE UPDATES. THE PARK IS FULL OF CAMPERS ALONG WITH THE REGULAR USE OF THE BOAT LAUNCH.

THE BUDGET HEARINGS WENT WELL AND WE APPRECIATE THE INPUT OF THE COMMISSION TO THE DEPARTMENT HEADS TO TWEAK THE COUNTY BUDGET. THERE WILL BE MORE FINE-TUNING BEFORE THE BUDGET IS PRESENTED TO THE COMMISSION FOR YOUR CONSIDERATION AND APPROVAL.

ON A POSITIVE NOTE, WE SAW ABOUT A 5% INCREASE ACROSS THE COUNTY DUE TO NEW HOME CONSTRUCTION AND NEW BUSINESS CONSTRUCTION IN BAY COUNTY WHICH IS YIELDING MORE REVENUE TO THE COUNTY WITHOUT RAISING TAXES.

COMMISSIONER COMMENTS

COMM. BEGICK:

THE OPIOID STEERING COMMITTEE MET ON SEVERAL OCCASIONS AND WE WENT OUT FOR A REQUEST FOR A PROPOSAL, POSTED FOR ORGANIZATIONS AND GROUPS THAT ADDRESSED OPIOID PREVENTION HARM REDUCTION TO APPLY FOR FUNDING.

RESPONDENTS, WERE ALLOWED TO ASK QUESTIONS. WE RESPONDED TO THEM AND REQUESTED A LITTLE MORE FUNDING. WE DID A SLIGHT INCREASE ON THAT. RFPS WERE DUE JULY 8TH. THE STEERING COMMITTEE MET ON JULY 18TH TO REVIEW THEM. SEVEN RFPS WERE REVIEWED. THE OPIOID STEERING COMMITTEE MET ON AUGUST 1ST COMMISSIONER BANASZAK, HEREK, AND BEGICK WITH ADMINISTRATIVE STAFF MET TO DECIDE WHICH ORGANIZATIONS OR GROUPS WOULD RECEIVE FUNDING.

IN A UNANIMOUS DECISION BY THE THREE COMMISSIONERS, THE FOLLOWING FOUR LOCAL PROVIDER WERE AWARDED A TOTAL OF \$392,967.08. THEY WERE SACRED HEART REHABILITATION CENTER, IND., FAMILIES AGAINST NARCOTICS, PEER 360 RECOVERY ALLIANCE AND RECOVERY PATHWAYS, LLC.

THE PLAN IS THAT BEGINNING WITH 2025 AND EACH SUBSEQUENT YEAR GOING FORWARD, REMAINING SETTLEMENT MONEY WILL BE DISPERSED INCREMENTALLY TO FURTHER PROVIDE SERVICES AND RESOURCES FOR OPIOID ABATEMENT, EDUCATION, AND TREATMENT UNTIL ALL FUNDS ARE DEPLETED.

MOTION 76: COMM. BANASZAK MOVED TO RECEIVE THE OPIOID STEERING COMMITTEE REPORT. IT WAS SUPPORTED BY COMM. MAILLETTE AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

COMM. BEGICK: THE BUDGET COMMITTEE OF THE BAY COUNTY BOARD OF COMMISSIONERS HELD A SERIES OF MEETINGS WITH COUNTY ADMINISTRATIVE STAFF. EACH DEPARTMENT DIRECTOR OR ELECTED OFFICIAL WAS ASKED TO DISCUSS ALL THEIR BUDGETS. SERVICE ENHANCEMENT REQUESTS WERE ALSO PRESENTED AT THE MEETINGS. THE COMMITTEE ANSWERED QUESTIONS. THE COUNTY EXECUTIVE'S BUDGET WILL BE PRESENTED ON OCTOBER 1, 2024, AND THE BUDGET COMMITTEE WILL MEET AFTER THAT DATE TO DISCUSS CHANGES AND PROPOSALS. THE GOAL IS TO HAVE THE BUDGET IN FINAL FORM BY NOVEMBER 26TH FOR INCLUSION ON THE AGENDA FOR DECEMBER.

MOTION 77: COMM. HEREK MOVED TO RECEIVE THE REPORT OF THE FINANCE COMMITTEE. IT WAS SUPPORTED BY COMM. RADTKE AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

UNFINISHED BUSINESS

DISCUSSION ON THE BOARD ANALYST POSITION

COMM. BEGICK: I BELIEVE YOU ALL RECEIVED THE TENOR OF THE JOB TITLE JOB DESCRIPTION. WE HAD A FEW QUESTIONS. WE'RE THINKING ABOUT HAVING THE ADMINISTRATION GET THE NAMES IN AND REVIEWING THEM AND THEN BRINGING A RECOMMENDATION TO THE COMMITTEE FOR BOARD. WE ARE LOOKING FOR ANY THOUGHTS ABOUT HOW WE SHOULD PROCEED. WE'RE TALKING ABOUT HAVING THE PERSONNEL DIRECTOR, BOARD COORDINATOR, AND BOARD PARLIAMENTARIAN MEET TO REVIEW ANY NAMES THAT COME IN AND BRING THEM FORWARD TO THE COMMITTEE FOR RECOMMENDATION.

COMM. HEREK: DO WE WANT TO DIGEST THIS FIRST AND GO WITH THE RECOMMENDATION, AND THEN DIGEST IT AS WE GO ALONG.

COMM. BEGICK: WE ARE LOOKING FOR ANY OTHER RECOMMENDATIONS, AND THOUGHTS ON THE PROCESS.

MS. JOHNSON: JUST SO WE ARE CLEAR, THERE IS NOT A MOTION ON THE TABLE AT THIS POINT. THIS IS JUST AN OPEN DISCUSSION TO PASS IDEAS AROUND BETWEEN THE DIFFERENT COMMISSIONERS ON WHAT YOU ARE INTERESTED IN SEEING FOR THE POSITION AND WHAT YOU ARE NOT INTERESTED IN. ALSO, WHAT TYPE OF PROCESS YOU THINK MIGHT BE A GOOD PROCESS? IT IS JUST AN OPEN DISCUSSION.

COMM. MAILLETTE: IS THIS EVERYTHING MR. REDMOND DID WHEN HE WAS HERE AND DID YOU INCORPORATE PIECES OF THE PREVIOUS ONE?

COMM. BEGICK: I SEE SOME THINGS ABOUT LOOKING AT LEGISLATION AND LOOKING AT THE BUDGET ALTHOUGH IT'S NOT GOING TO BE A FINANCIAL ANALYST, PER SE, SOME BOARDS ANALYSTS OR ADVISORS ALSO THOUGHT MIGHT DEPEND ON WHAT TITLE IS THE ANALYST OR ADVISOR.

COMM. HEREK: WHAT IS NEW, THAT WAS NOT ON THE PREVIOUS POSTING?

MS. ARSENAULT: THE ONE YOU ARE LOOKING AT, RIGHT NOW, WAS UPDATED IN 2022 WHEN THE BOARD, AT THAT TIME, HAD DETERMINED YOU WOULD LIKE TO MOVE FORWARD WITH A BOARD ANALYST OVER A FINANCIAL ANALYST POSITION. THIS WAS JUST BASED OFF THE RECOMMENDATION OF THE PERSONNEL DIRECTOR AT THAT TIME. TIFFANY HAD GIVEN ME SOMETHING TO WORK WITH AND THAT'S THE ESSENTIAL FUNCTIONS OF THE BOARD ANALYST THAT YOU KNOW WAS DETERMINED AT THAT TIME WHEN WE WERE REVIEWING IT AND THE BOARD DECIDED TO HOLD OFF ON THAT AND MOVE FORWARD WITH THE TYPIST CLERK POSITION. NOTHING HAS CHANGED SINCE THE LAST TIME WE REVIEWED THIS. IT IS DIFFERENT THAN THE FINANCIAL ANALYST POSITION THAT MR. REDMOND HAD AND I CAN GET YOU THE JOB DESCRIPTION THAT HE HAD.

COMM. MAILLETTE: ARE PARTS OF HIS JOB GOING TO BE INCORPORATED INTO THIS OR NOT?

MS. JOHNSON: THE JOB DESCRIPTION YOU HAVE IN FRONT OF YOU DESCRIBES MOST OF THE THINGS THAT MR. REDMOND DID. I THINK THAT WHAT WAS A LITTLE DECEPTIVE WAS THE TITLE, WHICH WAS A FINANCIAL ANALYST AND WHEN THE BOARD, I THINK IT WAS PROBABLY TWO YEARS AGO, MAYBE THREE PUT OUT JOB POSTINGS FOR THIS POSITION. THEY CHANGED THE JOB DESCRIPTION TO A POSITION THAT INCLUDED MANY

ACCOUNTING ISSUES. I THINK THAT THEY ASKED THAT THE PERSON HAVE AN ACCOUNTING DEGREE. THEY ASKED TO BE FAMILIAR WITH ACCOUNTING. THE PRIOR ANALYSIS NEVER DID ACCOUNTING.

THERE WAS NEVER A PERIOD THAT THEY PUT SOMETHING IN ON A SPREADSHEET SO IT WAS A LITTLE DECEPTIVE. THERE WERE DISCUSSIONS WITH BOARD MEMBERS GOING BACK AND FORTH OVER THE YEARS AS TO WHAT THEY WANTED THIS POSITION TO BE. IF THEY WANTED IT TO BE SOMEBODY WHO WAS GOING TO BE DOING THE NUTS AND BOLTS OF THE BUDGET OR IF THEY WANTED THEM TO LOOK AT IT HOLISTICALLY AS AN OVERALL BUDGET AND SAY WE ARE GOING TO GIVE ADVICE TO THE BOARD ON WHETHER OR NOT THE BUDGET WAS BEING BALANCED. THE FINANCE OFFICE BALANCES THE BUDGET.

THE FINANCE OFFICE CREATES THE BUDGET ON BEHALF OF THE COUNTY EXECUTIVE. THE BOARD ANALYST POSITION, THE FEEDBACK THAT THE ADMINISTRATION GOT AND THAT THE BOARD COORDINATOR GOT WAS THAT THE MEMBERS WANTED THIS POSITION TO BE LOOKING AT THAT FINISHED BUDGET AND SAYING THIS IS A GOOD IDEA FOR THE GOOD OF THE PUBLIC, FOR THE GOOD OF POLITICS, FOR THE GOOD OF WHATEVER, BUT WHETHER OR NOT THIS IS A SMART USE OF MONEY, NOT WHETHER OR NOT IT'S FISCALLY BALANCED BECAUSE THE FINANCE DEPARTMENT HAS ALREADY DONE THAT. SOME OF THOSE ACCOUNTING REQUIREMENTS THAT WERE IN THE PRIOR JOB DESCRIPTION WERE REMOVED BECAUSE IT RESTRICTED WHO APPLIED FOR THE POSITION.

THERE ARE NOT MANY ACCOUNTANTS THAT HAVE A LOT OF POLITICAL ACUMEN AND ARE INTERESTED IN FOLLOWING LEGISLATION IN LANSING TO BE ABLE TO REPORT BACK TO THE BOARD. IT WAS SORT OF A YOU WERE LOOKING FOR A RAINBOW-COLORED UNICORN. MR. REDMOND MAY HAVE BEEN A RAINBOW-COLORED UNICORN, BUT IT'S DIFFICULT TO DRAFT A JOB DESCRIPTION FOR ONE PARTICULAR PERSON.

COMM. MAILLETTE: DO YOU FEEL THAT THIS COVERS EVERYTHING YOU ARE LOOKING FOR?

MS. JOHNSON: I THINK THAT IT DOES. IT IS ULTIMATELY GOING TO BE UP TO ALL OF YOU. IF I'M LOOKING AT THIS FROM THE OUTSIDE OF ADMINISTRATION, I WOULD SAY YES. I THINK WHAT THE BOARD NEEDS IS A PERSON THAT IS DEDICATED TO YOU. TO COME UP WITH A STRATEGIC PLAN THAT THE BOARD CAN LOOK AT AND SAY THESE ARE THE GOALS THAT WE WANT TO ACHIEVE IN THE NEXT

YEAR, COME UP WITH THE PLAN AND HOW TO ACHIEVE THOSE AND BE ABLE TO TALK TO ALL OF THE BOARD MEMBERS, MAKE SURE EVERYBODY IS ADVISED AS TO WHAT'S GOING ON, GET OPINIONS FROM EVERYONE AND BE ABLE TO TRY AND CONTROL THAT. SO EVERYBODY IS AWARE OF THE REASONING BEHIND EVERYTHING THAT'S COMING UP ON THE AGENDAS. THAT INFORMATION COMPONENT IS VERY IMPORTANT AND THIS PERSON WOULD BE APOLITICAL AND BE ABLE TO DO THAT WITH ALL OF THE BOARD MEMBERS.

COMM. HEREK: I THINK THAT MR. REDMOND DID A LOT OF THESE THINGS IT'S JUST NOW WRITTEN DOWN.

NEW BUSINESS

NONE

PUBLIC INPUT

NONE

MISCELLANEOUS

NONE

ANNOUNCEMENTS

COMM. BANASZAK: THE LIMITED SCENIC SITE ACCESS SEA WALL HAS HAD 400 FEET INSTALLED. THE CAP HAS BEEN WELDED ON. THEY ARE PUTTING A REWRITE TIE-BACK IN RIGHT NOW. WITHIN THE NEXT COUPLE OF WEEKS THAT SHOULD BE DONE, THEN PHASE TWO SHOULD START THIS FALL.

COMM. HEREK: THE HIGH SCHOOL FOOTBALL SEASON STARTS NEXT THURSDAY.

COMM. JOHNSON: ESSEXVILLE HAMPTON PUBLIC SCHOOLS HAS THEIR BACK-ON-THE-BLOCK PARTY ON FRIDAY, SEPTEMBER 6TH FROM FOUR TO SEVEN BACK BEYOND GARBER AND THEIR FIRST HOME VARSITY GAME.

COMM. BEGICK: THE DEPARTMENT OF AGING HAS THERE OLYMPICS COMING UP.

2024 APPOINTMENTS

OCTOBER

LAND BANK AUTHORITY (ONE, 3-YEAR TERM EXPIRING: T. HICKNER)

BAY COUNTY DEPARTMENT OF HUMAN SERVICES (ONE, AT-LARGE, 3-YEAR TERM: R. AUMOCK – GOVERNOR’S APPOINTMENT)

DECEMBER

BAY COUNTY VETERAN’S AFFAIRS COMMITTEE (ONE, 4-YEAR TERM: T. ECKSTEIN)

DEPARTMENT ON AGING ADVISORY COMMITTEE (FOUR, 2-YEAR TERMS EXPIRING: DISTRICTS 2,4, & 6 AND ONE AT-LARGE.

CLOSED SESSION

NONE

RECESS/ADJOURNMENT

MOTION 78:

COMM. BANASZAK MOVED TO ADJOURN THE REGULAR BOARD SESSION OF AUGUST 20, 2024. THE MEETING CONCLUDED AT 4:30 P.M. IT WAS SUPPORTED BY COMM. MAILLETTE AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

VAUGHN BEGICK, CHAIRMAN
BOARD OF COMMISSIONERS
BAY COUNTY MICHIGAN

DIANE YAWORSKI
DEPUTY CLERK
BAY COUNTY MICHIGAN

LISA DAVIS
SECRETARY TO THE CLERK
BAY COUNTY MICHIGAN

**BAY COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING
SEPTEMBER 3, 2024**

THE BAY COUNTY BOARD OF COMMISSIONERS MET FOR A REGULAR SESSION ON TUESDAY SEPTEMBER 3, 2024, FOURTH FLOOR OF THE BAY COUNTY BUILDING, 515 CENTER AVENUE, BAY CITY, MI 48708. THE MEETING WAS CALLED TO ORDER BY CHAIRMAN VAUGHN BEGICK AT 4:30 P.M. WITH THE FOLLOWING MEMBERS AND GUESTS PRESENT.

ROLL CALL: COMMISSIONERS KAYSEY RADTKE, THOMAS HEREK, KATHY NIEMIEC, TIM BANASZAK, COLLEEN MAILLETTE, JAYME JOHNSON AND CHAIRMAN VAUGHN BEGICK

OTHER MEMBERS: LISA DAVIS, SECRETARY TO THE COUNTY CLERK
LINDSEY ARSENAULT, BOARD COORDINATOR

ALSO PRESENT: JAMES BARCIA, BAY COUNTY EXECUTIVE
AMBER DAVIS-JOHNSON, CORPORATION COUNSEL
MATTHEW BEAVER, DIRECTOR OF ADMINISTRATIVE SERVICES AND VETERAN'S AFFAIRS
CRISTEN GIGNAC, RECREATION & FACILITIES
VARIOUS ELECTED OFFICIALS
VARIOUS DEPARTMENT HEADS

IN ADDITION TO THESE TYPED MINUTES, WHICH ARE NOT VERBATIM BUT AN OVERVIEW OF ACTION TAKEN, THIS MEETING WAS VIDEOTAPED BY BCTV AND THOSE TAPES ARE AVAILABLE FOR REVIEW IN THE ADMINISTRATIVE SERVICES DEPARTMENT OR CAN BE VIEWED ON BAY COUNTY'S WEBSITE.

AGENDA APPROVAL

NONE

CITIZENS INPUT

NONE

PETITIONS AND COMMUNICATIONS

NONE

REPORTS/RESOLUTIONS OF COMMITTEES

NONE

COMMITTEE OF THE WHOLE – SEPTEMBER 3, 2024 (TIM BANASZAK, CHAIR; KAYSEY L. RADTKE, VICE CHAIR)

RES. 2024-143: COMM. BANASZAK MOVED TO ADOPT RES. 2024-143; THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED THE RENEWAL OF THE LEASE AGREEMENTS FOR THE NINE ADULT FOSTER CARE HOMES FOR A TERM OF THE PROVIDER'S AGREEMENT WITH BAY ARENAC BEHAVIORAL HEALTH AUTHORITY, NOT TO EXCEED TWO YEARS. THE BAY COUNTY BOARD OF COMMISSIONERS APPROVED A MONTH-TO-MONTH AGREEMENT FOR THE IRELAND STREET PROPERTY. IT WAS SUPPORTED BY COMM. JOHNSON AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

RES. 2024-144: COMM. BANASZAK MOVED TO ADOPT RES. 2024-144; THE BAY COUNTY BOARD OF COMMISSIONERS RE-ALLOCATED THE REMAINING \$366,337 OF AMERICAN RESCUE PLAN ACT DOLLARS PREVIOUSLY ALLOCATED TO THE BAY COUNTY CIVIC ARENA CAPITAL PROJECTS, TO OTHER RECREATION CAPITAL PROJECTS AND/OR ESSENTIAL EQUIPMENT AT BAY COUNTY RECREATION SITES. IT WAS SUPPORTED BY COMM. MAILLETTE AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

MOTION 79: COMM. HEREK MOVED TO ACCEPT AND POST THE JOB DESCRIPTION FOR BOARD ANALYST/ADVISOR POSITION AS PRESENTED AS A PN10, WITH THE OPTION TO HIRE AT A HIGHER LEVEL BASED ON THE EXPERIENCE OF THE DESIRED CANDIDATE, WITH INTERVIEWS TO BE CONDUCTED BY THE COMMITTEE CONSISTING OF THE BOARD COORDINATOR, PERSONNEL DIRECTOR, AND BOARD PARLIAMENTARIAN. AFTER THIS, THE COMMITTEE WILL BRING RECOMMENDATIONS TO THE BOARD TO APPROVE THE HIRE. IT WAS SUPPORTED BY COMM. BANASZAK AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

BOARD OF COMMISSIONERS (VAUGHN J. BEGICK, CHAIR; THOMAS M. HEREK, VICE CHAIR)

REPORTS OF COUNTY OFFICIALS/DEPARTMENTS

COUNTY EXECUTIVE, JIM BARCIA

NONE

COMMISSIONER COMMENTS

NONE

UNFINISHED BUSINESS

NONE

NEW BUSINESS

NONE

PUBLIC INPUT

NONE

MISCELLANEOUS

NONE

ANNOUNCEMENTS

2024 APPOINTMENTS

OCTOBER

LAND BANK AUTHORITY (ONE, 3-YEAR TERM EXPIRING: T. HICKNER)

BAY COUNTY DEPARTMENT OF HUMAN SERVICES (ONE, AT-LARGE, 3-YEAR TERM: R. AUMOCK – GOVERNOR'S APPOINTMENT)

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BAY COUNTY VETERAN'S AFFAIRS COMMITTEE (ONE, 4-YEAR TERM: T. ECKSTEIN)

DEPARTMENT ON AGING ADVISORY COMMITTEE (FOUR, 2-YEAR TERMS EXPIRING: DISTRICTS 2,4, & 6 AND ONE AT-LARGE.

CLOSED SESSION

NONE

RECESS/ADJOURNMENT

MOTION 80:

COMM. BANASZAK MOVED TO ADJOURN THE SPECIAL BOARD SESSION OF SEPTEMBER 3, 2024. THE MEETING CONCLUDED AT 4:33 P.M. IT WAS SUPPORTED BY COMM. RADTKE AND PASSED BY VOICE VOTE: 7 YEAS, 0 NAYS, 0 EXCUSED.

VAUGHN BEGICK, CHAIRMAN
BOARD OF COMMISSIONERS
BAY COUNTY MICHIGAN

KATHLEEN ZANOTTI
BAY COUNTY CLERK
BAY COUNTY MICHIGAN

LISA DAVIS
SECRETARY TO THE CLERK
BAY COUNTY MICHIGAN